

**MINUTES**  
Regular Town Council Meeting  
**May 15, 2018**

Council Attendance: Mayor Derek Underwood, Councilmen: Allen Gallman, Mike Hawkins and Robert Martin

Administrative Attendance: Karen Livingston, Town Administrator; Michelle Bundrick, Clerk Treasurer; Ed West, Utility Director; Lt. Harry Bodiford, Police Department and Lisa Senn, Town Attorney.

Council Absence: Chad Hawkins, Councilman.

Councilman Mike Hawkins called the Regular Meeting to order and welcomed everyone. He asked Councilman Gallman to open with prayer. The Pledge of Allegiance was recited.

**OPEN SESSION:**

Mike Williams introduced himself to Council and explained his issue with the road at 104 Railroad Avenue. Mrs. Livingston stated the County or State do not own this road but suggested to see about extending Wye Street. Discussion followed.

**APPROVAL OF MINUTES:**

Councilman Mike Hawkins presented the Minutes from April 17, 2018 Regular Council Meeting for approval.

**A MOTION** by Councilman Robert Martin to approve the minutes from April 17, 2018 Regular Council Meeting; seconded by Councilman Allen Gallman, and so approved unanimously.

**NEW BUSINESS:**

**Net Metering:** Councilman Mike Hawkins suggested postponing until the next meeting since Councilman Chad Hawkins was absent from the meeting.

**Blocking off Public Parking Lot Entrance on Elm Street:** Councilman Mike Hawkins stated he would agree to the blocking off of the Public Parking Lot at Elm Street but it needed to be voted on. Discussion followed.

**A MOTION** by Councilman Mike Hawkins to block off the Public Parking Lot at Elm Street with the option of reversing in the future if the situation changes; seconded by Councilman Robert Martin, and so approved unanimously.

**Main Street Paving:** Mrs. Livingston stated they met with the CTC this afternoon and partnered with the DOT on paving Main Street. She stated the CTC took for information and it would be voted on in the June meeting. She stated we appreciate working with the DOT and with a June approval date we could get this paved this year but if it was any later it would not be approved for this year.

#### **REPORT OF COMMITTEES:**

**Electrical, Public Works and Sanitation:** Councilman Mike Hawkins had nothing to report.

**Public Safety and Streets:** Councilman Chad Hawkins was absent from the meeting.

**Economic Development, Buildings & Properties:** Councilman Robert Martin stated he had been title searching on the property beside Leon's Barber Shop. Discussion followed.

**Parks, Recreation & Events:** Councilman Gallman stated the parks are full and our recreation project is looking great.

**Police Department:** Lieutenant Bodiford briefed Council on the calls for the month. He stated the Community meeting is scheduled for June 12, 2018 at 6:30. He stated National Night Out is scheduled for August 7<sup>th</sup> and this would be the first time Prosperity has participated. Councilman Mike Hawkins stated the sign at McNary Street is working well.

**Utility Department:** Mr. West stated they set a blow off valve on the end of Washington Street to finish phase I of the project. He stated they would begin hydrant testing next month. He stated our poles are getting hit and snapped everywhere and there are upgrades needed in some of the areas. He stated we would need extra help with the pole at Broad and McNary Streets. Mr. West thanked Lieutenant Bodiford and the Sheriff's office for coming out to assist with traffic on one of the hit poles on McNary Street. He stated they have been working on electrical upgrades at the ballfield. He stated sanitation is a tough battle and he is working with Lieutenant Bodiford to get a trail cam set up to prosecute people who are dumping in areas marked with signs for no dumping. He stated renewals and licenses are coming up for employees.

**Town Attorney:** Mrs. Senn stated she had completed the review of the Police Manual and the review of the Lawn Care RFP.

**Town Administrator:** Mrs. Livingston stated her report would be covered in old and new business.

**OLD BUSINESS:**

**A MOTION** by Mayor Underwood to add E. under Old Business to set a date for a budget workshop; seconded by Councilman Robert Martin, and so approved unanimously.

**Downtown Sidewalk Update:** Mrs. Livingston stated they are working on a punch list.

**Update on CPST Project:** Mrs. Livingston stated the tennis courts are looking great. She stated they are waiting on it to cure and will be back to paint them.

**Town Square Revitalization Update:** Mayor Underwood suggested for everyone to come up with some ideas for the gazebo and fountain area since the sidewalk project is coming to an end.

**Update on Washington Street Water System Improvements Project:** Councilman Mike Hawkins stated they had filled in the ditch and they are going to have to move the hydrant over some because it is blocking the driveway.

**Set Date for Budget Workshop:** Council agreed to June 5, 2018 for the Budget Workshop at 5:30.

**EXECUTIVE SESSION:**

Mayor Underwood stated there is a contractual matter in the Electrical Department to be discussed.

**A MOTION** by Councilman Allen Gallman to move into Executive Session; seconded by Councilman Robert Martin, and so approved unanimously.

**A MOTION** by Councilman Allen Gallman to move out of Executive Session; seconded by Councilman Robert Martin, and so approved unanimously.

Mayor Underwood stated they had discussed a contractual matter in the Electrical Department and there is no action to be taken at this time.

**GENERAL COMMENTS:**

There were no General Comments.

Mayor Underwood adjourned the meeting at 8:25p.m.

*Michelle Bundrick* Michelle Bundrick, Clerk/Treasurer